

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 22 DECEMBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	Report of the Director of Finance - Tender for Enforcement Services	Director of Finance – Anne Ryans	January 2023	Cabinet
<p>Description: To detail the tender for enforcement services provision.                      Document(s) to be considered in public or private: Proposed Report Title: Tender for Enforcement Services</p> <p>Background Documents: Various appendices</p> <p>Report to be considered in Private due to it containing confidential, commercial information.</p>				
	Backlog Maintenance 2022/2025	Executive Director for Place & Economic Growth - Emma Barton	Before January 2023	Cabinet
<p>Description: Backlog Maintenance Priorities for the Council Corporate Property Portfolio                      Document(s) to be considered in public or private: Private - NOT FOR PUBLICATION by virtue of Paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and it is not in the public interest to disclose the information because it relates to the financial or business affairs of the Council.</p>				
	Wrigley Head Solar Farm	Executive Director for Place & Economic Growth - Emma Barton		Cabinet
<p>Description: Update report on the Wrigley Head Solar Farm project and options for taking the project forward.                      Document(s) to be considered in public or private:</p>				

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	Performance Space	Executive Director for Place & Economic Growth - Emma Barton	Before January 2023	Cabinet
<p>Description: Approval of Outline Business Case</p> <p>Document(s) to be considered in public or private: Cabinet Report (Part A only)</p>				
	Report of the Director of Finance – Forecast Budget Reduction Requirement 2023/24 to 2027/28	Director of Finance – Anne Ryans	January 2023	Cabinet
<p>Description: To present the outcome of a review of the forecast Budget Reduction Requirement for 2023/24 and future years over the revised Medium Term Financial Strategy period for a further four years to 2027/28. This includes a review of estimates and assumptions underpinning the previous forecasts reported at full Council on 2 March 2022.</p> <p>Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Forecast Budget Reduction Requirement 2023/24 to 2027/28</p> <p>Background Documents: Various appendices</p> <p>Report to be considered in Public</p>				
	Brownfield Register	Executive Director for Place & Economic Growth - Emma Barton	January 2023	
<p>Description:</p> <p>Document(s) to be considered in public or private:</p>				

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	Strategic Housing Land Availability Assessment	Executive Director for Place & Economic Growth - Emma Barton	February 2023	
<p>Description: To seek approval for the publication of Oldham Council’s Strategic Housing Land Availability Assessment (SHLAA) as of 1 April 2022. Document(s) to be considered in public or private:</p>				
	Local Development Scheme	Executive Director for Place & Economic Growth - Emma Barton	January 2023	
<p>Description: The Local Development Scheme is the project plan for the Local Plan. It sets out details and timetables about the planning documents that will be prepared. Document(s) to be considered in public or private:</p>				
	Report of the Director of Finance – Treasury Management Strategy Statement 2023/24	Director of Finance – Anne Ryans	February 2023	Cabinet
<p>Description: To consider the Council’s Treasury Management Strategy for 2023/24 - including Minimum Revenue Provision Policy Statement, Annual Investment Strategy and Prudential Indicators Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Treasury Management Strategy Statement 2023/24  Background Documents: Appendices  –Report to be considered in Public</p>				

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	Report of the Director of Finance – Revenue Budget 2023/24 and Medium Term Financial Strategy 2023/24 to 2027/28	Director of Finance – Anne Ryans	February 2023	Cabinet
<p>Description: To consider the Administration’s detailed revenue budget for 2023/24 and budget reduction proposals incorporating the current policy landscape and Local Government Finance Settlement.  Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Revenue Budget 2023/24</p> <p>Background Documents: Various appendices</p> <p>Report to be considered in Public</p>				
	Joint Report of the Executive Director Place and Economic Growth and Director of Finance – Housing Revenue Account Estimates for 2023/24 to 2027/28 and Projected Outturn for 2022/23	Director of Finance – Anne Ryans, Executive Director for Place & Economic Growth - Emma Barton	February 2023	Cabinet
<p>Description: The Housing Revenue Account (HRA) Outturn Estimates for 2022/23, the detailed budget for 2023/24 and the Strategic HRA Estimates for the four years 2024/25 to 2027/28.  Document(s) to be considered in public or private: Proposed Report Title: Housing Revenue Account Estimates for 2023/24 to 2027/28 and Projected Outturn for 2022/23</p> <p>Background Documents: Appendices</p> <p>–Report to be considered in Public</p>				

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	Report of the Director of Finance – Capital Programme & Capital Strategy for 2023/24 to 2027/28	Director of Finance – Anne Ryans	February 2023	Cabinet
<p>Description: To consider the Council’s Capital programme and capital strategy.  Document(s) to be considered in public or private: Proposed Report Title:  Report of the Director of Finance – Capital Programme &amp; Capital Strategy for 2023/24 to 2027/28</p> <p>Background Documents: Appendices</p> <p>–Report to be considered in Public</p>				
	Report of the Director of Finance – Council Tax Reduction Scheme 2023/24	Director of Finance – Anne Ryans	February 2023	Cabinet
<p>Description: To determine the Council Tax Reduction Scheme for 2023/24  Document(s) to be considered in public or private: Proposed Report Title:  Report of the Director of Finance – Council Tax Reduction Scheme 2023/24</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>				
	Report of the Director of Finance Budget 2023/24 – Determination of the Tax Bases for Council Tax Setting and for Business Rates Income Purposes	Director of Finance – Anne Ryans	January 2023	Cabinet

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	<p>Description: The Determination of the Tax Bases for Council Tax Setting and for Business Rates Income for use in 2023/24 budget deliberations. Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance Budget 2023/24 – Determination of the Tax Bases for Council Tax Setting and for Business Rates Income Purposes</p> <p>Background Documents: Appendices - Various</p> <p>–Report to be considered in Public</p>			
	<p>Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Quarter 3</p>	<p>Director of Finance – Anne Ryans</p>	<p>March 2023</p>	<p>Cabinet</p>
	<p>Description: The report provides an update on the Council’s 2022/23 forecast revenue budget position and the financial position of the capital programme as at the period ending 31 December 2022 (Quarter 3) Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Quarter 3</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>			
	<p>Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Month 8</p>	<p>Director of Finance – Anne Ryans</p>	<p>February 2023</p>	<p>Cabinet</p>

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<p>Description: The report provides an update on the Council's 2022/23 forecast revenue budget position and the financial position of the capital programme as at the period ending 30 November 2022 (Month 8)                      Document(s) to be considered in public or private: Proposed Report Title:                      Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Month 8                      Background Documents: Appendices – Various                      Report to be considered in Public</p>				
	National Careers Service Contract- Get Oldham Working		September 2022	Cabinet
<p>Description:                      Document(s) to be considered in public or private:</p>				
	Bulky Collections & LWP Contract Report	Director of Environment - Nasir Dad	January 2023	Cabinet
<p>Description: The report seeks approval to award a new contract for the collection of bulky waste and provision of goods within the Council's local welfare provision scheme.                      Document(s) to be considered in public or private: Private.</p>				
	Highway Vehicle Replacement	Director of Environment - Nasir Dad	January 2023	Executive Director for Place & Economic Growth - Emma Barton

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<p>Description: To seek approval for the purchase of new and replacement Council vehicle fleet for financial years 2022/23, 2023/24 and 2024/25.</p> <p>Document(s) to be considered in public or private: Private. It is not in the public interest to disclose the information because it relates to the commercial affairs of the Council and its contractors.</p>				
	Oldham's Monitoring Report 2021-22	Executive Director for Place & Economic Growth - Emma Barton	January 2023	Cabinet Member - Regeneration and Housing (Leader - Councillor Amanda Chadderton)
<p>Description: Under Regulation 34 and 35 of The Town and Country (Local Planning) (England) Regulations 2012 local planning authorities must make monitoring information available for inspection as soon as possible after the information becomes available. The Monitoring Report covers the previous financial year that is 1 April 2021 to 31 March 2022.</p> <p>In line with the Regulations the Monitoring Report provides details on whether the council is meeting the milestones set out in the Local Development Scheme (LDS) for preparing the various Local Plan documents. Performance is monitored against the LDS that was in place at the start of the monitoring period. The Monitoring Report also monitors a range of planning indicators, such as housing, employment and biodiversity, which seek to assess the effectiveness of the council's land-use planning policies, and whether they are achieving their objectives and delivering sustainable development. This is our 18th Monitoring Report.</p> <p>Document(s) to be considered in public or private: Oldham's Monitoring Report 2021 - 2022</p>				
	Wrigley Head Solar Farm – delivery options	Director of Economy – Paul Clifford	March 2023	Cabinet



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Description: To provide a decision on the recommended delivery option for Wrigley Head Solar Farm Document(s) to be considered in public or private: Public				
	PSDS3a grant acceptance – energy works at Spindles	Director of Economy – Paul Clifford	December 2022	Cabinet
Description: To accept a Public Sector Decarbonisation Scheme grant for energy works at the Spindles Document(s) to be considered in public or private: Public				

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<p>The decision is deemed to be a Key Decision by virtue of the fact that expected expenditure for Oldham Council over the duration of the contract (4 Years) has the potential to exceed the £250k threshold dependent on service demand, although a considerable part of this expenditure is schools</p>	<p>DBS Contract Renewal</p>	<p>Assistant Chief Executive - Shelley Kipling</p>	<p>Before January 2023</p>	<p>Cabinet Member - Corporate Services (Councillor Shaid Mushtaq)</p>

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	<p>Description: The awarding of the contract is a Greater Manchester wide decision with an expected decision to be made n late December 2022 followed by a 10-day cooling off period - and the decision to be formally confirmed by mid- January 2023.</p> <p>It is the responsibility of officers at individual authorities to seek separate internal approvals (At both an Executive and Political level) in line with respective Procurement/ / Legal / Constitutional Services governance arrangements.</p> <p>Document(s) to be considered in public or private: The Document and report will be private due to the nature of information relating to the awarding of the contract - deemed commercially sensitive</p>			
<b>New!</b>	<p>Grant Acceptance: City Region Sustainable Transport Settlement (CRSTS) – Manchester Street Viaduct Refurbishment</p>	<p>Director of Environment - Nasir Dad</p>	<p>February 2023</p>	<p>Cabinet</p>
	<p>Description: Oldham Council has secured additional funding for the refurbishment of Manchester Street Viaduct, via:</p> <ul style="list-style-type: none"> <li>• City Region Sustainable Transport Settlement (CRSTS)</li> </ul> <p>Decision is required to confirm the value of the grant available to Oldham and notify Cabinet of the intention to bring this additional resource into the transport capital programme to design and undertake refurbishment works to Manchester Street Viaduct.</p> <p>The report will also outline the steps that Oldham Council will need to take to procure the necessary support to develop and deliver the scheme to budget and programme.</p> <p>Document(s) to be considered in public or private: Cabinet Report and referred to business case</p>			

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<b>New!</b>	Oldham's Monitoring Report 2021-2022		December 2022	Cabinet Member - Regeneration and Housing (Leader - Councillor Amanda Chadderton), Executive Director for Place & Economic Growth - Emma Barton
Description: To approve Oldham's Monitoring Report and Infrastructure Funding Statement 2021 - 2022. Document(s) to be considered in public or private:				
<b>New!</b>	Oldham Community Leisure (OCL) – Utility Benchmarking		January 2023	Cabinet
Description: Document(s) to be considered in public or private:				

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<b>New!</b>	Contract at Site A, Mumps, Oldham	Executive Director for Place & Economic Growth - Emma Barton	December 2022	Cabinet Member - Regeneration and Housing (Leader - Councillor Amanda Chadderton)
<p>Description: Regarding an agreement for Site A, Mumps which is a key gateway into the town centre.  Document(s) to be considered in public or private: NOT FOR PUBLICATION by virtue of Paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and it is not in the public interest to disclose the information because it relates to the financial or business affairs of the Council.</p>				
Fleet Replacement Programme (NEI-14-22) <b>New!</b>	Highways Vehicle Procurement	Director of Environment - Nasir Dad	December 2022	Cabinet Member - Neighbourhoods
<p>Description: Highways require 11 new vehicles to replace their current fleet of vehicles. This is part of the cabinet approved fleet replacement programme (approved in Nov 2022 cabinet).  Document(s) to be considered in public or private: Private, as the information relates to the commercial affairs of the Council and its contractors.</p>				
<b>New!</b>	LA Policy on Academy Conversion and Guidance	Director of Education, Skills & Early Years - Richard Lynch	January 2023	Cabinet

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
Description: Revised policy for Academy Conversion and Guidance for Schools Document(s) to be considered in public or private: Academy Conversion Policy				
<b>New!</b>	Oldham's Transport Strategy, Delivery Plan and Town Centre Parking Strategy	Executive Director for Place & Economic Growth - Emma Barton	January 2023	Cabinet
Description: To adopt and publish the Oldham Transport Strategy. Document(s) to be considered in public or private: N/A				
HSC-12-22 <b>New!</b>	CPB approval to jointly procure two contracts with Tameside Metropolitan Borough Council and to seek approval for Delegated Authority for the Cabinet Member for Health and Social Care to approve the tender procedure	Director of Adult Social Care (DASS) – Jayne Ratcliffe	January 2023	Commissioning Partnership Board
Description: Approval to jointly procure the following two Contracts with Tameside Metropolitan Borough Council: A. Life of Client Contract (LOC): for the provision of stairlifts, ceiling track hoists, vertical and step lifts and gantry hoists in domestic properties where residents have disabilities. B. Service and Maintenance Contract (City Lifts): for the provision of inspection, servicing, maintenance and repair of stairlifts, through floor lifts, step lifts and track hoists installed in domestic properties where residents have disabilities To seek approval for Delegated Authority for the Cabinet Member for Health and Social Care to approve the tender procedure  Document(s) to be considered in public or private: Public				

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<b>New!</b>	Oldham Council's inclusion within the Greater Manchester, Cheshire East and Cheshire West & Chester Business Rates Pool 2023/24	Director of Finance – Anne Ryans	January 2023	Cabinet Member - Finance and Low Carbon (Deputy Leader - Councillor Abdul Jabbar)
<p>Description: The report seeks formal approval for the Council's inclusion in the Greater Manchester, Cheshire East and Cheshire West &amp; Chester Business Rates Pool for the financial year 2023/24</p> <p>Document(s) to be considered in public or private: Proposed Report Title: Oldham Council's inclusion within the Greater Manchester, Cheshire East and Cheshire West &amp; Chester Business Rates Pool 2023/24</p> <p>Background Documents: Various Appendices</p> <p>Report to be considered in Public</p>				
<b>New!</b>	Non-Domestic Rates Tax Base 2023/24	Director of Finance – Anne Ryans	January 2023	Cabinet Member - Finance and Low Carbon (Deputy Leader - Councillor Abdul Jabbar)

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<p>Description: Report setting out information to determine the Non-Domestic (Business Rates) Tax Base for 2023/24, using the most up to date information and estimates available.  Document(s) to be considered in public or private: Proposed Report Title: Non-Domestic Rates Tax Base 2023/24</p> <p>Background Documents: Various Appendices and Council Tax Tax Base and Non-Domestic Rates Tax Base Forecast 2023/24 (Presented to Cabinet on 23 January 2023)</p> <p>Report to be considered in Public</p>				
<b>New!</b>	Short Breaks Play and Leisure Delegated Decision to Award Contract	Director of Education, Skills & Early Years - Richard Lynch	February 2023	Cabinet
<p>Description: Approval to be given for Managing Director of Children's Services to award the contract for Short Breaks Play and Leisure following a full commissioning and procurement exercise. The contract will become operational from 1st April 2023.  Document(s) to be considered in public or private: Private given the commercially sensitive nature.</p>				
<b>New!</b>	Short Breaks Play and Leisure Delegated Decision to Award Contract	Director of Education, Skills & Early Years - Richard Lynch	February 2023	Cabinet
<p>Description: Approval to be given for Managing Director of Children's Services to award the contract for Short Breaks Play and Leisure following a full commissioning and procurement exercise. The contract will become operational from 1st April 2023.  Document(s) to be considered in public or private: Private given the commercially sensitive nature.</p>				

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**New!** - indicates an item that has been added this month

### Notes:

1. The procedure for requesting details of documents listed to be submitted to decision takers for consideration is to contact the Contact Officer contained within the Key Decision Sheet for that item. The contact address for documents is Oldham Council, Civic Centre, West Street, Oldham, OL1 1UH. Other documents relevant to those matters may be submitted to the decision maker.
2. Where on a Key Decision Sheet the Decision Taker is Cabinet, the list of its Members are as follows: Councillors Amanda Chadderton, Elaine Taylor, Abdul Jabbar MBE, Shaid Mushtaq, Eddie Moores, Barbara Brownridge, Shoab Akhtar, Mohon Ali and Hannah Roberts.
3. Full Key Decision details (including documents to be submitted to the decision maker for consideration, specific contact officer details and notification on if a report is likely to be considered in private) can be found via the online published plan at:  
<http://committees.oldham.gov.uk/mgListPlans.aspx?RPId=144&RD=0>